



BIOGRAPHY

UNITED STATES AIR FORCE

MRS NADINE N. SIMS

Mrs. Nadine N. Sims is the Legal Assistant for the Office of the Staff Judge Advocate, 28th Bomb Wing, Ellsworth Air Force Base, SD. Nadine joined the Legal Office as a Legal Assistant on 20 July 2020 from H&R Block in Honolulu, Hawaii. Mrs. Sims provides legal assistance for the Staff Judge Advocate, other staff attorneys and clients. She reviews and prepares incoming and outgoing administrative correspondence, reports, and messages while performing other administrative clerical duties in support of the Staff Judge Advocate. She is also a site coordinator for the Ellsworth AFB Tax Center each year.



Nadine was born in Minden, Louisiana and attended school in Wylie, Texas as well as Beirut, Lebanon. She studied at the Lebanese American University and began a criminal justice degree at Louisiana State University. She has recently returned to school to complete a Bachelors degree in Accounting and Finance while supporting her husband's Air Force career. She is the mother and step mother of five children. She joined the Air Force as a civilian employee in 2020 at Ellsworth Air Force Base, SD.

EDUCATION

- 2011 High School Graduate, Eastwood College, Kfarshima, Lebanon
- 2012 Lebanese American University, Beirut, Lebanon
- 2013 Louisiana State University, Shreveport, Louisiana
- 2018 Income Tax Course Training
- 2022 Columbia College, Missouri (currently)

ASSIGNMENTS

1. July 2014 - August 2016, Receptionist, Shreveport Country Inn Hotel, Shreveport, LA
2. January 2017 - December 2019, Leader Bartender and Trainer, Nashville Waikiki, HI
3. January 2018 - February 2020, Regional Manager, H&R Block, Honolulu, HI
4. July 2020 - Present, Legal Assistant, 28th Bomb Wing, Ellsworth AFB, SD

MAJOR AWARDS AND DECORATIONS

- 28th Bomb Wing Staff Agency, Civilian of the Quarter (Category I), 3rd Quarter, 2020
- 28th Bomb Wing, Civilian of the Quarter (Category I), 3rd Quarter, 2020
- 28th Bomb Wing Staff Agency, Civilian of the Year (Category I), 2020
- 28th Bomb Wing, Civilian of the Year (Category I), 2020
- 28th Bomb Wing Staff Agency, Civilian of the Quarter (Category I), 2nd Quarter, 2021
- 28th Bomb Wing, Civilian of the Quarter (Category I), 2nd Quarter, 2021
- 28th Bomb Wing Staff, Civilian of the Quarter (Category I), 4th Quarter, 2021
- 28th Bomb Wing, Civilian of the Quarter (Category I), 4th Quarter, 2021

28th Bomb Wing Staff Agency, Civilian of the Year (Category I), 2021
28th Bomb Wing, Civilian of the Year Nominee (Category I), 2021
28th Bomb Wing Staff Agency, Civilian of the Quarter (Category I), 2nd Quarter, 2022
James L. Stubbs Award, internal Revenue Service, 02 May 2022
28th Bomb Wing Staff Agency, Civilian of the Year (Category I), 2022
28th Bomb Wing, Civilian of the Year Nominee (Category I), 2022
8th AF Outstanding Legal Service Civilian of the Year, 2022
AFGSC Outstanding Legal Service Civilian Annual Award
TJAG Outstanding Legal Service Civilian Annual Award

(Current as of December 2023)