



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 28TH BOMB WING (AFGSC)
ELLSWORTH AIR FORCE BASE SOUTH DAKOTA**

23 March 2020

MEMORANDUM FOR ALL PERSONNEL ASSIGNED TO ELLSWORTH AFB

FROM: 28 BW/CC

SUBJECT: Restriction on Visitors to Ellsworth AFB due to COVID-19 Pandemic

1. In order to maintain mission effectiveness and prevent the spread of COVID-19 on Ellsworth AFB, I am directing that no visitor passes will be issued for access to Ellsworth AFB effective 22 March 2020. This policy does not apply to passes issued to contractor personnel performing work on Ellsworth AFB.
2. Despite federal, state and local measures taken to limit travel, Ellsworth AFB continues to issue a significant number of visitor passes to individuals unrelated to mission accomplishment. Based on consultation with 28th Medical Group personnel, I have determined that the continued presence of visitors not directly connected to the missions of units currently operating on Ellsworth AFB presents an unacceptable risk of transmission of COVID-19 to personnel and dependents who live and work on Ellsworth AFB.
3. This order will remain in effect until further notice and supersedes all previous local policy related to the issuance of visitor passes. Requests for exceptions to this policy may be approved by any squadron or superior commander. Squadron commanders must consult with the next commander in their supervisory chains before approving an exception to policy (ETP). All requests for ETPs should be routed based on guidance provided by 28th Security Forces Squadron.
4. My intent is that commanders act conservatively in exercising discretion to approve ETPs. ETPs should be limited to situations such as when a visitor is providing needed childcare or new baby assistance for a military family, when a college student without a dependent ID is requesting a pass to stay with immediate family, or when denial would create significant humanitarian or hardship issues for a military member, dependent or their immediate family members.

A handwritten signature in black ink, reading "David A. Dooss", is positioned above the typed name and title.

DAVID A. DOSS, Colonel, USAF
Commander